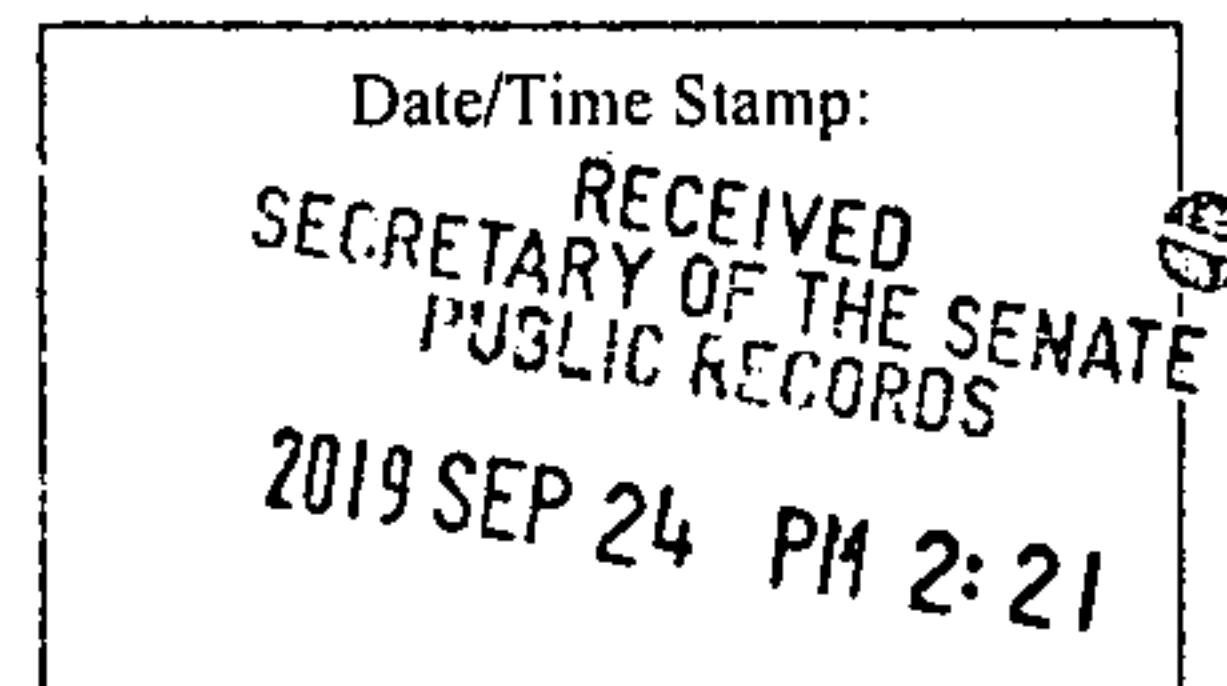


Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Atlantic Council

Travel date(s): 08/24/2019 - 08/31/2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$2202.91	\$985.50	\$630.15	n/a
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Met with Ukrainian members of parliament, cabinet ministers, military and intelligence services, and representatives of industry, activists, and intellectuals. Visited military base.

9/20/2019
(Date)

Feras Sleiman
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/24/19
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

Form RE-1

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The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- Private Sponsor Certification - Page 1 of 4

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Atlantic Council is the sole sponsor of the trip and is organizing, conducting, and funding all aspects of the trip. The Eurasia Center, as a program within the Atlantic Council, is primarily organizing and conducting the trip:

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Atlantic Council promotes leadership and engagement in international affairs. The Atlantic Council's Eurasia Center aims to enhance transatlantic cooperation and generate awareness about Eurasia.

The purpose of the trip is to educate and increase awareness of the region among congressional staffers.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Atlantic Council has previously sponsored several congressional trips. The Atlantic Council's Eurasia Center specifically sponsored a similar congressional trip to Ukraine from 08/25/2018-09/01/2018.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Atlantic Council regularly hosts events for attendance by the general public and publishes reports

that are freely available to the public. The Atlantic Council's Eurasia Center hosts events for the general public and publishes reports for the general public specifically on the Eurasia region.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	Total: \$2,155 Flights: \$1,910 Shuttle: \$245 (\$35 per day)	Total: \$980 Radisson Blu Hotel (Kyiv): \$170/night, 4 nights Kharkiv Palace Hotel (Kharkiv): \$150/night, 2 nights	Total: \$745 Kyiv: \$130, 5 days Kharkiv and Kramatorsk: \$95, 1 day	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is organized with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The Atlantic Council's Eurasia Center selected the location of the trip based on the Center's focus on Ukraine and the surrounding region.

19. Name and location of hotel or other lodging facility:

Kyiv: Radisson Blu Hotel, 22 Yaroslaviv Val Street, 01054 Kyiv, Ukraine

Kharkiv: Kharkiv Palace Hotel, 2 Nezalezhnosti Avenue, Kharkiv, 61058, Ukraine

20. Reason(s) for selecting hotel or other lodging facility:

The hotels were selected based on location, availability, and rates.



Agenda: Ukraine Study Trip, 2019

August 31, 2019

Ukraine

Saturday, August 24, 2019

6:05 p.m. Departure from Washington, DC
Location: Washington Dulles International Airport
Flight: United Airlines Flight 52

Sunday, August 25, 2019

8:05 a.m. Arrival in Zurich, Switzerland
Location: Zurich Airport

9:40 a.m. Departure from Zurich, Switzerland
Location: Zurich Airport
Flight: Swiss International Airlines Flight 2290

1:20 p.m. Arrival in Kyiv, Ukraine
Location: Boryspil International Airport

2:45 – 3:30 p.m. Travel to Hotel, Check-in
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000
Transportation: Shuttle

5:00 p.m. – 7:00 p.m. Meeting with Ambassador William B. Taylor, U.S. Chargé d’Affaires, a.i
Topics of discussion: Ukraine’s new political administration, US-Ukraine relations, Ukraine-Russia relations
Relevance: Staffers will hear from the current top US political figure in Ukraine who has had major insight into and interactions with both past presidential administrations and in the current administration. They will receive insight into the political environment of Ukraine, as well as its relations with various partners, especially the United States.

7:30 p.m. – 10:30 p.m. Briefing and Dinner: The Current State of Ukraine
Location: The Last Barricade, Maidan Nezalezhnosti, 1, Kyiv, 02000
Transportation: Walking
Topics of discussion: The new Ukrainian administration
Relevance: Staffers will receive an overview of Ukraine's current political situation from the perspective of a former US ambassador to Ukraine, with a particular focus on the events at Maidan in 2014.

Monday, August 26, 2019

10:00 a.m. – 10:45 a.m. Travel to the National Museum of Folk Architecture and Life of Ukraine
Location: Meet in Radisson Blu lobby
Transportation: Shuttle

11:15 a.m. – 12:15 p.m. Docent Tour of Museum of Folk Architecture and Life of Ukraine
Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Location: Kharkiv, Ukraine

Transportation: Shuttle

Participants: Head representatives from the Security Service of Ukraine and military leadership in the region. Including Ambassador Valery Hrebeniuk, Andriy Kyseliov, Oleh Kotsiuba.

Topics of discussion: The conflict in eastern Ukraine; the state of Ukrainian forces in the region, activities of Kremlin interference in the region, and the effect on local residents.

Relevance: Staffers will receive an update on the conflict in eastern Ukraine from security experts in the region and be provided with additional context for the trip to Kramatorsk and their meetings in eastern Ukraine.

11:50 p.m. - 12:15 a.m. Travel to Hotel, Check-in

Location: Kharkiv Palace Hotel, 2 Nezalezhnosti Avenue, Kharkiv, 61058

Transportation: Shuttle

Tuesday, August 27, 2019

9:30 a.m. Departure from Kharkiv, Ukraine for Kramatorsk, Ukraine

Transportation: Shuttle

12:00 p.m. Arrival in Kramatorsk, Ukraine

12:00 p.m. – 1:30 p.m. Tour and Briefing on the State of the Operation of the United Forces

Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine

Participants: Representatives of the Operation of the United Forces and the Security Service of Ukraine

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers will receive an update on the conflict in eastern Ukraine from military experts in the region, learn about Ukrainian military capabilities, and will tour the Kramatorsk base of the Operation of the United Forces.

1:30 p.m. – 2:30 p.m. Lunch and Discussion with Representatives of the Operation of the United Forces

Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine

Participants: Representatives from the Operation of the United Forces and the Security Service of Ukraine.

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers will receive further updates on the conflict in eastern Ukraine from military experts in the region.

3:30 p.m. – 5:00 p.m. Meeting with Local Activists and Residents, Tour of the Window to America in the Sloviansk Library

Location: Sloviansk Library, Sloviansk, Ukraine

Participants: Local residents representing local NGOs, news sources, and government, including: Movement for Strong Communities (NGO), Sloviansk Together (NGO), Ukrainians for Donetsk Oblast (NGO), East and West Together (NGO), Women Helping Veterans (NGO), Sloviansk Community Council, Oblast Administration for Veterans Affairs

Topics of discussion: History of the USAID funded Window to America in the Sloviansk Library. The effect of the conflict in eastern Ukraine on residents in the area and the current state of security and society in frontline communities.

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Relevance: Staffers will learn about the conflict in eastern Ukraine from the perspective of local civilians and activists.

- 5:00 p.m. – 5:45 p.m. Tour of Administrative Service Center
Location: Administrative Service Center, Sloviansk, Ukraine
Participants: Local NGO leaders and administrative center coordinators
Relevance: Staffers will learn about the Center funded by the EU and United Nations Development Program as part of its project on recovery, peacebuilding and governance in Ukraine. Staffers learn about the Center's work on strengthening community security, social cohesion and supporting the economic recovery of conflict-affected communities, as well as furthering the implementation of decentralization and healthcare reforms in government-controlled areas of the Donetsk and Luhansk regions.
- 5:45 p.m. Departure from Sloviansk, Ukraine for Kharkiv, Ukraine
- 7:15 p.m. – 10:30 p.m. Briefing and Dinner: Future of the Ukraine Conflict
Location: Restaurant in Kharkiv, Ukraine
Participants: Representatives from the Armed Forces of Ukraine and the Security Service of Ukraine.
Topics of discussion: The historical roots of the conflict in eastern Ukraine, and an in-depth history of the conflict since 2014, and how the conflict may look going forward.
Relevance: Staffers will receive an in-depth briefing on the potential future of the conflict in eastern Ukraine.

Wednesday, August 28, 2019

- 9:00 a.m. Travel to International Airport Kharkiv
Transportation: Shuttle
- 11:30 a.m. Departure from Kharkiv, Ukraine for Kyiv, Ukraine
Location: International Airport Kharkiv
Flight: Ukraine International Airlines Flight 26
- 12:30 p.m. Arrival in Kyiv, Ukraine
Location: Boryspil International Airport
- 1:30 p.m. Travel to Hotel, Check-in
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000
Transportation: Shuttle
- 1:30 p.m. – 2:30 p.m. Lunch
- 3:00 p.m. – 4:00 p.m. Meeting with Andriy Kobolyev, CEO, Naftogaz of Ukraine
Location: B. Khmel'nitskogo St., 6, Kyiv, 01601, Ukraine
Transportation: Shuttle
Participants: CEO, Andriy Kobolyev, Director of Corporate Communications Aliona Osmolovska; Director of Integrated Gas Division Andrew Favorov
Topics of discussion: The history of Naftogaz as a state-owned company in Ukraine and the company reforms that have taken place within the last few years, Ukraine's energy security.
Relevance: Staffers will learn about the history of corruption within an important national company, and the steps the company has taken since 2014 to reform. Ukraine's energy security and how it relates to Europe and Russia.

- 4:15 p.m. – 5:45 p.m. Meeting with Petro Poroshenko, Former President of Ukraine, Head of European Solidarity Party
Location: European Solidarity Party Headquarters, Kyiv
Transportation: Shuttle
Topics of discussion: The new governmental administration, the European Solidarity Party's priorities in parliament, the Minsk process, Ukraine-Russia relations
Relevance: Staffers will hear from the former president of Ukraine and will learn about his future plans following his presidency, along with his thoughts on the policies of the new administration.
- 6:00 p.m. – 9:00 p.m. Dinner with newly appointed Rada Members from Servant of the People Party
Location: Musafir, Saksahanskoho St, 57A, Kyiv, 02000
Transportation: Shuttle
Participants: Bohdan Yaremenko, Head of the Committee on Foreign Policy and Interparliamentary Cooperation, Maryna Bardyna, Mykyta Poturayev, Olena Khomenko, Sviatoslav Yurash
Topics of discussion: Eating at a restaurant founded and run by a Crimean Tatar family, the situation in Crimea and for Crimean Tatars will be discussed. New policies, particularly on foreign relations, for President Zelenskyy's new government to enact are shared.
Relevance: Staffers will hear the viewpoint of newly appointed Rada members within the majority party. They will also hear details of plans for reforms, increased gender equality, and relations with the Ukrainian diaspora community.

Thursday, August 29, 2019

- 10:30 a.m. – 12:00 p.m. Meeting with Oleksandr Lytvynenko, Director of the National Institute of Strategic Studies
Location: National Institute of Strategic Studies, Pyrohova St, 7a, Kyiv, 01030
Transportation: Walking
Topics of discussion: Priority areas for Ukraine's development in defense, security and overall development.
Relevance: Staffers will learn more about the new administration's priorities for security, development, reform and international cooperation.
- 12:30 p.m. – 1:45 p.m. Meeting with USAID Regional Mission for Ukraine and Belarus Leadership
Location: US Embassy in Ukraine, Aviakonstruktor Igor Sikorsky St, 4, Kyiv, Ukraine, 04112
Transportation: Shuttle
Participants: Regional Mission Director Susan Fritz; Director, Office of Program Coordination and Strategy for USAID Regional Mission for Ukraine and Belarus, David Hatch; Director, Office of Democracy and Governance, USAID Ukraine, Moldova and Belarus, Thomas White
Topics of Discussion: USAID activities and priorities in Ukraine, cooperation with the new Ukrainian administration.
Relevance: Staffers will hear more about the societal needs and progress in Ukraine and how US funding is utilized nationally through USAID.
- 2:15 p.m. – 2:45 p.m. Lunch
Location: Salateira Sahaidachnogo, Petra Sahaidachnoho St, 37, Kyiv, 02000
Transportation: Shuttle
- 3:00 p.m. – 4:30 p.m. Meeting with Security Service of Ukraine (SBU) Leadership
Location: Security Service of Ukraine Headquarters, Kyiv
Transportation: Walking

2019 AUG 29

Participants: Head of SBU Ivan Bakanov, SBU 1st Deputy Chief Ruslan Baranetskiy; Foreign Policy Advisor to the President, Ambassador Valery Hrebeniuk, Andriy Kyseliov, Oleh Kotsiuba
Topics of discussion: The conflict in eastern Ukraine; hybrid threats presented by the Kremlin; evidence of intelligence-gathering and subversion activities by Kremlin-backed forces, security sector reforms.
Relevance: Staffers will further learn about Ukraine's security situation, international defense cooperation and reform plans under the new administration.

- 4:45 p.m. – 6:00 p.m. Meeting with Oleksandr Danyliuk, Secretary of the National Security and Defense Council of Ukraine
Location: National Security and Defense Council Headquarters, Kyiv
Transportation: Shuttle
Topics of discussion: Ukraine's security needs, US-Ukraine security cooperation
Relevance: Staffers will hear the viewpoint of a prominent member of President Zelenskyy's team in Ukraine on the status of security needs and planned reforms.
- 6:30 p.m. – 9:00 p.m. Dinner discussion with Brian Mefford, Senior Fellow, Eurasia Center, Atlantic Council
Location: Khachapuri & Wine, Borysa Hrinchenka St, 2, Kyiv, 02000
Transportation: Shuttle
Topics of discussion: Ukraine's political parties, economic relations, freedom of the press, rule of law.
Relevance: Staffers will hear from the manager of a business consulting firm on how Western businesses can work within the Ukrainian market.

Friday, August 30, 2019

- 9:00 a.m. – 10:30 a.m. Meeting with newly elected Rada Members on the Anti-Corruption Policy Committee
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000
Participants: Members of Parliament: Olena Moshenets, Anastasia Krasnosilska, Ivan Shynkarenko, Olexandr Tkachenko, Roman Ivanisov, Volodymyr Kabachenko
Topics of discussion: The new administration's anti-corruption reforms and plans
Relevance: Staffers will hear from the new members of the parliament's anti-corruption policy committee on plans to address corruption and strengthen rule of law.
- 11:00 a.m. – 12:15 p.m. Meeting with Aivaras Abromavičius, Former Minister of Economy and Trade, Chairman of the Supervisory Board at Ukroboronprom
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000
Topics of discussion: Anti-corruption and reform plans for Ukroboronprom, Ukraine's state-owned defense company
Relevance: Staffers will hear from a political player who has had major roles both in past presidential administrations and in the current administration. They will receive insight into the economic status and development of Ukraine, as well as its arms needs and security relationships with allies, including the United States.
- 12:15 p.m. – 12:45 p.m. Lunch
- 2:00 p.m. – 3:45 p.m. Meeting with with Ulana Suprun, now former Minister of Health of Ukraine
Location: Ministry of Health of Ukraine, 7 Hrushevskoho Street, Kyiv, Ukraine, 01601
Transportation: Shuttle

Topics of discussion: Dr. Suprun's work in her position, her career, and the recent health reforms in Ukraine, Ukraine's veterans, the new administration's plans for health care

Relevance: Staffers will hear the unique viewpoint of a Ukrainian-American working in the Ukrainian government. They will also hear details of the recent overhaul of the healthcare system in Ukraine, which thus far has been described as successful.

5:00 p.m. – 6:00 p.m. Meeting with Hryhoriy Nemyria, former Deputy Prime Minister, Foreign Policy Advisor to Yulia Tymoshenk, and Current Member of the Verkhovna Rada
Location: Batkivshchyna Party Headquarters, Turivska St, 13, Kyiv, Ukraine 02000

Transportation: Shuttle

Topics of discussion: Batkivshchyna party, reform plans and relationship with other parties in parliament.

Relevance: Staffers will hear the viewpoint of MP Neymyria, who has been participating in Ukrainian politics for several decades. They will hear about how Ukraine's political landscape and foreign relations have changed over time.

6:30 p.m. – 9:30 p.m. Dinner Discussion: Media in Ukraine
Location: L'vo Kosmopolit, Volodymyrska St, 47, Kyiv, 01034

Transportation: Shuttle

Participants: Peter Dickinson, Eurasia Center Senior Fellow, Atlantic Council; Victor Tregubov, Editor-in-Chief of online publication "Petr & Mazepa", editor-in-chief Censor.NET, Yuriy Butusov

Topics of discussion: The state of the media in Ukraine, disinformation campaigns in the countries, and the independence and freedom of the press.

Relevance: Staffers will learn about the state of the media and Ukraine and how it could affect public opinion locally in the rest of the world.

Saturday, August 31, 2019

4:00 a.m. Depart for Boryspil International Airport
Transportation: Shuttle

7:00 a.m. Departure from Kyiv, Ukraine
Location: Boryspil International Airport
Flight: Austrian Airlines Flight 668
Transportation: Shuttle to airport

8:00 a.m. Arrival in Vienna, Austria
Location: Vienna International Airport

10:35 a.m. Departure from Vienna, Austria
Location: Vienna International Airport
Flight: United Airlines Flight 9821

2:30 p.m. Arrival in Washington, DC
Location: Washington Dulles International Airport

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**U.S. Senate
Committee on Ethics**

Private Sponsor Travel Certification Form

5. Senate employees invited

- (1) Valli Sanmugalingam, National Security Legislative Assistant, Office of Senator Bob Casey
- (2) Feras Sleiman, Assistant Counsel, Office of Senator Elizabeth Warren
- (3) Blake Souter, National Security Legislative Assistant, Office of Senator Tammy Baldwin
- (4) Benjamin Voelkel, Communications Director, Office of Senator Ron Johnson

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Atlantic Council

Feras Sleiman
Assistant Counsel
Office of Senator Elizabeth Warren

May 29, 2019

Dear Feras,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Ukraine led by the Council's Eurasia Center. The trip will take place from **August 24 to August 31, 2019**.

Since its founding, the Center has become a go-to resource on issues pertaining to Eurasia at a time of tremendous importance and change. The situation in Ukraine remains critical as it continues to enact reforms, strengthen its international ties, and confront hybrid threats. At this crucial moment, the United States must maintain awareness of Ukraine and its importance in the wider region. This staff delegation will take congressional staffers to Kyiv and cities in the east, where they will meet with senior representatives from the Ukrainian government, opposition, civil society, and private sector.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Emily Spak (espak@atlanticcouncil.org).

Best,

Ambassador John Herbst
Director, Eurasia Center
Atlantic Council